

*Office Memorandum* • UNITED STATES GOVERNMENT

25X1

TO : Chief, Classification and Wage Division      DATE: 5 February 1954  
ATTN : Mr.   
FROM : Chief, Administrative Services Division, Medical Office  
SUBJECT: Reclassification and Upgrading of Position No. S-47

1. It is requested that attached Position Description be reviewed and necessary action be instituted to reclassify and upgrade Clerk-Typing Position No. S-47, Series GS-301-5. It is further requested that action taken be in accordance with attached Position Description.

2. If further information is desired, please contact undersigned at X-3181.

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MO/WBW:nh (5 Feb. '54)

## Distribution:

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Attachment - 1 Position Description

1926  
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***PAGE(S)*** All

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